

## REGISTRATION GUIDELINES, PROCEDURES AND POLICIES

### Conference Details

MSTB Software Testing Conference 2010 (SOFTEC 2010)

### Venue

Crowne Plaza Mutiara, Kuala Lumpur

### SOFTEC2010 Programme

#### Day 1 - Pre-Conference Workshop on 19 July 2010

- Workshops
- Paper Presentation

#### Day 2 - Pre-Conference Tutorials on 20 July 2010

- Tutorials
- Exhibitions
- MSTB Gala Dinner

#### Day 3 - Main Conference Day on 21 July 2010

- Official Launch
- Keynotes & Plenary sessions
- Quiz & Presentation of Best Paper Award
- Exhibitions

### Administrative Details/Enquiries

#### **SOFTEC2010 Conference Secretariat**

##### *Citra Integrated Communication*

*Wisma Citra, 9146 Jalan Bandar 4, Taman Melawati 53100 Kuala Lumpur*

*Tel: 603-41082910 Fax: 603-41086703*

*email: softec2010.secretariat@mstb.org  
softec2010.secretariat@citra-imc.com*

### Substitution of Delegates

Substitution is allowed, with prior written notification of the name and the designation of the new delegate(s) at least 72 hours before the commencement of the conference. Transfer of registration to other programmes is not allowed.

### Cancellations & Refund of Fees

All cancellation of confirmed registrations must be made in writing to the MSTB SOFTEC 2010 Secretariat. In the event of cancellation, some administrative charges will be levied. If cancellations are received:

- More than 30 days before the event, a full refund of the paid fee less 15% administrative charges will apply, or 15% of the invoice amount will be charged.
- 30 to 15 days before the event, a 50% refund of the the invoiced/paid fee wil apply, or 50% of the invoice amount will be charged.
- Less than 15 days before the event, no refund will be given but as a token of appreciation of interest, a substitute delegate is most welcome to take your place, or a set of event documentation will be delivered to you upon request.

### Registration Procedures

- Upon signing this form, you are deemed to have read and understood the Registration Guidelines, Procedures and Policies and have accepted the terms contained therein.
- To register, please fill up and return the Registration Form duly signed to the SOFTEC2010 Secretariat, together with the payment, or an invoice will be issued to you upon receipt of the Registration Form by the Secretariat.
- Registration is confirmed upon issuance of invoice and/or receipt to participants.
- Fee Payments may be made through any of the following:
  - Cheque to "Malaysian Software Testing Board"
  - Bank remittance to the following account, and fax the bank-in slip to +603 4108 6703 / +603 4108 7815

Bank name : **MAYBANK**  
SWIFT Code : **MBBEMYKL**  
Branch : **Technology Park Malaysia, Bukit Jalil**  
Account name : **Malaysian Software Testing Board**  
Account number : **5644 1870 5318**

### Types of Tickets Available

#### **Conference Passport:**

##### *Includes:*

- Entrance to Day 1, 2 (excluding Gala Dinner) and Day 3 of the Conference
- Entrance to Exhibitions
- Conference Proceedings in CD
- Conference souvenir
- Refreshments and meal functions during conference days
- One (1) discount voucher for ISTQB CTFL / CTAL examination

#### **Workshop Ticket / Tutorial Ticket:**

##### *Includes:*

- Entrance to Day 1 (Pre-Conference Workshop) or day 2 (Pre-Conference Tutorials) of the Conference
- Proceedings in CD (Workshop or Tutorial only)
- Entrance to Exhibitions
- Refreshments and meal functions during Workshop/Tutorial
- One (1) discount voucher for ISTQB CTFL / CTAL examination

#### **Gala Dinner Ticket:**

##### *Includes:*

- Entry to MSTB Gala Dinner on 21 July 2010 for one (1) person (non-VIP seating only)

## 4 Easy Ways to Register:

**Online :** [www.mstb.org/softec2010](http://www.mstb.org/softec2010)

**Tel :** +603-41082910 (within Malaysia)

**Fax :** +603-41086703

**Email :** [softec2010.secretariat@mstb.org](mailto:softec2010.secretariat@mstb.org)  
[softec2010.secretariat@citra-imc.com](mailto:softec2010.secretariat@citra-imc.com)